Center for Hellenic Studies

Classics@ Proposal Questionnaire

We are glad to be asked to consider your proposal for an issue of Classics@. We can provide a preliminary response to your idea from the CHS Editorial Board if you complete this form. Please try to answer as many of the following questions as possible in as much detail as possible. Please send the completed form along with your CV to Keith DeStone, Managing Editor, [kdestone@chs.harvard.edu](mailto:kdestone@chs.harvard.edu).

Issue Title:

Issue Subtitle:

Guest Editor(s):

1. How many papers are to be included in the issue?

2. What is the average length, in number of words, of the papers?

3. How much special typesetting (foreign language, mathematical) will be required?

4. Do you plan to include illustrations or audio or video media? If so, how many, what kind, and have the permissions been arranged?

5. What is the current state of the project? How many of the papers are complete or underway? When do you expect a critical mass of the papers to be finished?

6. Is your volume proposal currently or soon to be under review with another publisher? If so, what publisher(s)?

7. Please provide a synopsis of the project and its contribution to the field of Hellenic Studies.

8. Please explain how each of the papers and/or subsections contributes to a thematic whole.

9. In the case of conference proceedings: Please describe the editorial work undertaken or to be undertaken by the contributing researchers and by the guest editor(s) following the conclusion of the conference.

10. Evaluations by experts with no personal or professional relationship to the author are a critical part of the CHS publication process. Please give the names and affiliations of several leading scholars in this field who would be qualified to provide peer evaluation.

11. The CHS is experimenting with a form of open peer review that operates in an online annotation environment. The annotation platform allows comments and conversation among individuals authorized by the Managing Editor of Classics@ and by the guest editor(s) of a given issue—not open comments, but collegial comments submitted by password-authenticated users that authors can respond to and that readers can choose to view or hide. Please let us know whether you are interested in enabling this feature for your volume.

Please be aware that all submissions, in order to be ready for production, need to be formatted in the CHS Microsoft Word template and in accordance with the CHS style guide. Submissions that do not conform to the template will be returned for correction. The template and style guide are available on the CHS website: <https://chs.harvard.edu/resources-for-authors/>.